

Vendor Alert
Routing and Scheduling
10/3/08

In an effort to assure better communication and merchandise flow, 2 changes have been enacted in the Routing and Scheduling Department that are effective immediately:

1. Hours of operation have been extended from 7:30 AM - 6:30 PM Eastern time Monday thru Thursday and 7:30 AM – 5:00 PM on Friday.
2. All routing and appointment requests must provide the 9 digit Purchase Order number. This has always been a requirement that has not been consistently enforced.